



## CANCELLATION AND NO-SHOW POLICY AGREEMENT

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Cancellations with less than 48 hours' notice, or No-Show appointments will be billed at the full session fee unless:

- If we can fill your appointment with another client. We will make every effort to fill the time, and if we are able to, you will receive a credit or refund.
- If Boston has a snow day. We will leave a message on our phone system stating whether or not the office is open. If the office is open and you are able to make it to your appointment safely, we will see you. If the office is open and you are unable to make it safely, you will not be charged.
- The flat fee for no show or cancellation with less than 48 hours is \$150.
- The patient is responsible for the above fee.

\*\*Cancellation and NO-Show Policy Agreement must be signed and returned to Ally Integrated Healthcare before your first appointment will be confirmed.

### PARTIES:

\_\_\_\_\_  
Susan Wilkinson, PMHNP-BC

\_\_\_\_\_  
Date

\_\_\_\_\_  
Client Printed Name and Signature

\_\_\_\_\_  
Date